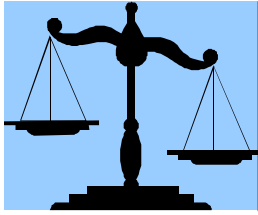


Application Packet



*The Superior Court Executive Offices
240 Church Street, North Wing, Room 318
Salinas, California 93901
Telephone: (831) 755-5400*

July 1, 2003

Dear Monterey County Citizen:

Thank you for your interest in serving as a Grand Juror for Monterey County during the year 2004.

This information packet includes:

1. a timetable for the 2004 Civil Grand Jury selection process;
2. a list of the information to be included in the resume of a prospective Grand Juror; and
3. a Declaration of Prospective Grand Juror regarding willingness to serve.

If you are interested in submitting your name for consideration as a nominee for the 2004 Monterey County Civil Grand Jury, you must submit a resume and a signed Declaration of Prospective Grand Juror regarding your qualifications and willingness to serve. When preparing your resume, please refer to the resume information sheet and include all of the information requested. Your resume and declaration must be received by the Court Executive Office on or before Friday, August 22, 2003, at 5:00 p.m.

The function of the Civil Grand Jury, the qualifications a Grand Juror must possess, and the process used in selecting grand jurors in Monterey County are described on this website under History, Functions, and Organization of the Grand Jury and under How to Volunteer to Serve as a Grand Juror. Please be sure to read all the material carefully. If you have any questions concerning service on the Monterey County Civil Grand Jury or the application process, please do not hesitate to call me at 755-5400.

Sincerely yours,

Sherri L. Pedersen
Court Executive Officer and Jury Commissioner

PROSPECTIVE GRAND JUROR RESUME INFORMATION SHEET

Each citizen interested in submitting his or her name as a prospective Civil Grand Jury nominee must submit a resume, along with a signed Declaration of Prospective Grand Juror regarding qualifications and willingness to serve, to the Court Executive Office. A Declaration of Prospective Grand Juror form is available on the website. The declaration must be attached to your resume.

Resumes must include the following information:

1. Your full name;
2. Your residence address;
3. Your mailing address;
4. Your home and work telephone numbers;
5. Education background;
6. Work experience: A brief description of your work experience, including employers, position titles, dates of employment, and general duties;
7. Community service experience: A description of your community service experience, including names of organizations, dates of service, and any position(s) held;
8. A written statement about the amount of time you are willing and able to commit to Grand Jury service for 2004;
9. A written statement about why you wish to serve as a Monterey County Civil Grand Juror for 2004;
10. A signed Declaration of Prospective Grand Juror attached as the last page of your resume.
11. If employed, Consent of Employer for Employee to Serve on the Monterey County 2004 Civil Grand Jury.

FINAL DATE TO SUBMIT RESUME AND DECLARATION OF PROSPECTIVE GRAND JUROR: Friday, August 22, 2003, 5:00 p.m.

Please mail or deliver resume and declaration regarding qualifications to:
Sherri L. Pedersen, Court Executive Officer

Personal Delivery or Mail to:

Monterey County Courthouse
Superior Court Offices
240 Church St., Rm. 318, N. Wing
Salinas, California 93901

**All Eligible Citizens of Monterey County
are Encouraged to Submit Their Names for Consideration.**

Further Questions? Please call the Court Executive Office 755-5400

NOMINATION DRIVE SCHEDULE
for the
2004 MONTEREY COUNTY CIVIL GRAND JURY

July 1 – August 22, 2003	September 4, 2003	October 1, 2003
<p>Announcement of Civil Grand Jury nomination drive for the 2004 Civil Grand Jury.</p> <p>Scheduled appearances by judges at local civic group meetings to answer questions about the function of the Grand Jury and service on the Grand Jury.</p> <p>August 22, 2003 Final date for citizens of Monterey County to submit Grand Jury nominee resume packets to the Court Executive Officer.</p>	<p>All citizens having expressed an interest in serving as a Grand Juror for the year 2004, are encouraged to attend an Informational Briefing. The Briefing will be held at the Salinas Courthouse, North Wing, Basement level, Room #12, beginning at 1:00 p.m. to approximately 3:30 p.m. Immediately following the briefing, personal interviews with each applicant will be conducted by the panel members.</p>	<p>Full Superior Court Judges' Meeting. Review of resumes; determination of 30 nominees and alternate nominees for the year 2004.</p>

October 29, 2003	November 19,20,21, 2003	January 2, 2004	January 6, 8,13, 2004
<p>Letters mailed to selected nominees and those persons not selected as nominees for the 2004 Civil Grand Jury.</p>	<p>All 30 nominees are required to attend three full day training sessions to prepare for service as Grand Jurors for 2004. The training sessions will take place at the Salinas Courthouse.</p>	<p>Courtroom proceeding, random selection of 19 Grand Jurors, from the pool of 30 nominees, and official swearing in ceremony for the 2004 Civil Grand Jury.</p>	<p>First three (3) full Civil Grand Jury meetings in 2004.</p>

SUPERIOR COURT OF CALIFORNIA

COUNTY OF MONTEREY

In the Matter of the

2004 Civil Grand Jury

_____ /

**Declaration of Prospective Grand
Juror Regarding Qualifications
and Willingness to Serve**

Please answer the following questions:

YES NO

- | | | | |
|-------|-------|-----|--|
| _____ | _____ | 1. | Are you a U.S. citizen? |
| _____ | _____ | 2. | Are you over 18 years of age? |
| _____ | _____ | 3. | Do you understand spoken and written English? |
| _____ | _____ | 4. | Have you been a resident of Monterey County for at least one year? |
| _____ | _____ | 5. | Are you free from any mental or physical disability which would prevent you from serving on the Grand Jury? |
| _____ | _____ | 6. | Are you now serving as an elected public official of the county, a city, a special district, or a school district? |
| _____ | _____ | 7. | Have you ever been convicted of malfeasance in office? |
| _____ | _____ | 8. | Have you ever been convicted of a felony or other high crime? |
| _____ | _____ | 9. | Have you been discharged as a grand juror in any court of this state within the last year? |
| _____ | _____ | 10. | Are you now serving as a trial juror in any court? |

If any of the answers to questions **1-5 are NO**, or the answers to questions **6-10 are YES**, please explain your response on the reverse side of this declaration.

I Hereby Declare:

1. That the answers to the above questions are true and correct;
2. That I will be available for service on the Civil Grand Jury for the period of **January 2, 2004 through and including December 31, 2004;**
3. That I agree to commit a **minimum** of twenty (20) hours of time per month to Civil Grand Jury service, **including** attendance at one (1) full Civil Grand Jury meeting and at least three (3) committee meetings per month; and
4. That I understand that it is not uncommon for Civil Grand Jury members to work 30 hours or more per month on Civil Grand Jury business.

Dated: _____

Signature

Please Print Name

Street Address / City

(_____) _____

Telephone

This Space for Office Use Only.

RESUME

Print Name: _____

Mailing Address/City/Zip: _____

Telephone: _____

Education Background: _____

Briefly describe your Work History: _____

Current Work Status: ☐ Retired ☐ Student ☐ Self-Employed ☐ Work Full-time ☐ Work Part-time

☐ Other: _____

Briefly describe your Community Service Experience: _____

Please provide a statement as to the amount of time you are willing and able to commit to Grand Jury Service:

Please state why you wish to serve as a Monterey County Civil Grand Juror: _____

Additional Information you wish to add: _____

**Notice to Employer of Intention to Serve on the
Monterey County Civil Grand Jury**

To Employer: _____

I have submitted my application to VOLUNTEER to serve on the Monterey County Civil Grand Jury for 2004

- If selected, I will be committing to serve for the full calendar year of 2004.
- If selected, I will be away from work a minimum of 20 to 30 hours per month during business hours.

I understand that you are not obligated to compensate me for the hours I spend serving on the Civil Grand Jury and that this would be my personal time away from work.

Signed: _____ Date: _____

Printed Name: _____

*Consent of Employer for Employee to Serve on the
Monterey County Civil Grand Jury*

*****TO BE COMPLETED BY DEPARTMENT HEAD OR BUSINESS OWNER*****

To: Sherri L. Pedersen, Court Executive Officer

I, _____, employer of _____, understand that my employee has submitted an application and has VOLUNTEERED to serve on the Monterey County 2004 Civil Grand Jury.

- I understand that I am not required to compensate my employee for the hours spent in service on the Civil Grand Jury.
- I understand that if my employee is selected, he/she will be away from work a minimum of 20 to 30 hours per month during business hours.

I consent to my employee serving on the 2004 Civil Grand Jury.

Name: _____ Title: _____
(Please Print)

Signature: _____ Date: _____

Phone Number during Business Hours: _____